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California Information Technology
IT Leaders Meeting Minutes
November 18, 2005 1:30-3:30
1001 I Street, Sacramento, California
CAL EPA Building, Coastal Hearing Room

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The meeting was called to order by Clark Kelso at 1:35 p.m.

In attendance:
State department information technology personnel.

Executive Institute:
Carol Fieldhouse announced that an executive institute retreat is planned for February 1st - 3rd in Napa at the Embassy Suite.

Human Resources Committee:
The ITC HR Committee Chair, Mitch Coppin, updated meeting attendees on recent progress in four areas:

> 1.   Daisy McKinsey, SPB, reported on the start up of testing for
> the Associate Programer Analyst classification. She reported that 800 applicants have signed up for the test, of these approximately 250 have been tested and 215 have been placed in one of three employable ranks on the SPB's list. Testing began in September.

> 2.   DPA reported that it has begun bargaining with SEIU regarding
> salary and employment issues for the IT classifications. SEIU is requesting a 10% salary increase for the IT classifications. DPA is negotiating but has not reached any agreement.

> 3.   There was a report regarding the MAP-IT initiative that the CIO
> is sponsoring. This initiative intends to modernize IT classification and examination processes. The MAP-IT workgroup is meeting and collecting data from departments on IT classification needs.

> 4.   The Information Technology Management Academy XIII has adopted
> as its project for this year the development of a report on succession planning by state agencies. The workgroup is developing survey instruments and will be collecting information from state agencies on their efforts to implement strategies to meet recruitment and workforce development needs in light of state personnel leaving state service.

Strategic Sourcing:
There were two reports.

> 1.   Christie Quinlan, the chair person for the CIO's IT
> Acquisitions Sub-committee introduced Neill McMullen, the marketing representative of the MicroSoft Corporation. Mr. McMullen made a presentation outlining a program offered by MicroSoft that allows departments to purchase enterprise licenses for software. He explained that any state entity with 25 or more PCs could participate (smaller entities could join with another entity to meet the threshold number). The licenses are good for 3 years. Delivery of software and licenses is through qualified resellers. The covered software includes the XP Professional operating system, Window Office Suite, MS server software and other MS desk top software currently used by the state, such as Visio and Project. According to Mr. McMullen, the enterprise licensing agreement provides an approximate 38% price reduction from MSRP.

DGS target announcement of the contract is December 1, 2005, after they finish the Software License Program (SLP) by having the DGS executives sign contract after receiving completed paper work they sent to the identified resellers.

2. Terese Butler reported on the status of DGS IT strategic sourcing. The number of products on the strategic sourcing catalog is being increased to include more printers, tablet computers and small footprint computers. Ms. Butler also said as a result of recent senate hearing into computer privacy, DGS was exploring adding biometric secure laptops to the catalog.

Department of Technology Services:
Bob Austin reported that P.K. Agarwal has been appointed director of the new department. The Department's of Technology Services Board met on November 16, 2005 and adopted the departments proposed FY 6-7 budget. The budget requests funding for 801 positions and funding of $243 million.

The budget proposes a number of improvements in DTS services and capabilities but does not propose any increase in billing rates for DTS customers. DTS is unique because it is one of only two agencies that discloses publicly its budget request, according to Mr. Austin.

Mr. Austin also noted that in addition to data center and telecommunication functions, DTS will be expanding its enterprise customer services to include Internet Portal, server-based computing and e-mail hosting.

Section 508 Training:
The Department of Rehabilitation reported that it has received federal funding for training and materials to facilitate access and use of technology by public agencies serving disabled customers.

Enterprise Architecture:
Steve Clemons, the state's enterprise architect, reported that he has been chartered by the state CIO to develop a state government enterprise architecture. He provided a brief overview of the current work underway and where the project is headed. He is leading a team of state IT employees that have been assigned to work with him in developing the enterprise architecture. The project has been named the "California Enterprise Architecture Program." The first phase of the project has focused on the following deliverables:

1. The California State Portal (AKA - California Web Center),

2. Business Management Systems (BMS),

3. Identity, Authentication and Privacy (IAP),

4. Geospatial Information Systems (GIS),

5. Service Oriented Architecture (SOA).

By October 2006, the program will develop the California Technology Standards Process and begin to document and publish the standards for the State of California Enterprise Architecture.

IT Security:
Debra Reiger (DOF) announced that a new budget letter (BL 05-35) has been issued establishing requirements for security encryption software. As reported earlier, Senator Spear held hearings on security of confidential data and DOF agreed to make changes to promote more security. The new requirements are aimed at portable storage devices - laptop computers, etc.
John Lane discussed briefly the State Encryption Survey his committee facilitated.

CIO's Report:
Clark Kelso closed the meeting by reviewing several initiatives that have been completed or are in process:

1.	A revised state information technology strategic plan has been adopted.

2.	On December 15, state IT managers will gather for a meeting to review the best of state governments IT initiatives.

3.	The next IT leaders meeting will be on February 21, 2006.

The meeting adjourned at 3:25 P.M.